



Carson Medical Group

Family Practice Medical Assistant

JOB DETAILS:

Carson Medical Group is seeking a Certified Medical Assistant to join our Team. This individual will be working in a team environment supporting providers and patients in the office with a combination of medical assisting and scribing duties.

Carson Medical Group offers a competitive salary and the selected candidate would be eligible for Carson Medical Group's benefits package, including medical, dental, and vision insurance as well as a 401K matching program, short-term disability, paid holidays and paid time off.

Carson Medical Group is an independently owned and operated large multi-specialty group that has been serving Northern Nevada since 1974. With three locations and over 40 providers our specialists span the fields of Family Practice, Pediatrics, Obstetrics & Gynecology, and ENT. Carson Medical Group is respected in the community for its medical expertise and work toward a healthier community. In addition to providing excellent primary care, CMG focuses on population health and is an NCQA recognized Patient-Centered Medical Home.

ESSENTIAL JOB DUTIES:

- Rooming patients
- In-House testing
- Immunizations
- Pre-visit planning
- Patient phone calls & messages
- Assisting with in-office procedures

JOB REQUIREMENTS:

- Medical Assistant certification required
- Experience working as a Certified Medical Assistant
- Family Practice or Pediatric experience preferred
- Outstanding customer service
- Excellent communication skills
- Ability to work well with a team
- Bilingual a plus
- Previous scribing a plus